

## AUCTION DONATION FORM

Tracking\#
$\$ 100$ Donation

- Cash
- Check\#

Office Use

## Please Check One

$\square$ Donating an Item ( $\$ 100$ + value) - Please fill out remainder of form
$\square$ Donating $\mathbf{\$ 1 0 0}$ - Please fill out family information ONLY

| Item Name: | Donor Stated Value: |
| :--- | :--- |

## Item Description:

Restrictions:
Expiration:

## Please Check One

- Donor to provide promo material
$\square$ Donor to provide certificate (If your item needs a certificate, please consider creating one. This is a huge help!)
$\square$ Art \& Wine Committee to create certificate

| Family Information |  |
| :--- | :--- | :--- |
| SJS Family Name |  |
| Name of Oldest Child |  |
| Email |  |

Please fill out if item has been procured from a donor or business

## Donor Information

Donor or Company Name
Contact Person
Address
City, State Zip
Phone
Email/Website

Need a receipt for a business donor. Please copy this form as needed or stop by the school office for a triplicate form.

